## CM/ECF VERSION 3.1

## ATTORNEY TRAING

### **OBJECTIVES**

- Explain the new Bankruptcy and Adversary case opening screens.
- Identify changes to the new Official Bankruptcy forms and describe the new statistical requirements in Version 3.1:
  - Voluntary Petition Form 1
  - Official Form 6, Summary of Schedules
  - Adversary Cover Sheet Form 104

The requirement for increased statistical reporting becomes effective October 17, 2006.

CM/ECF Version 3.1 is designed primarily to collect and transmit additional data about bankruptcy filings and adversary proceedings to the Administrative Office's Statistics Division.

Besides the data required from the BAPCPA, CM/ECF Version 3.1 contains statistical elements from requirements of the Judicial Conference's Committee on the Administration of the Bankruptcy System.

Version 3.1 will be collecting and reporting more data to send to the Statistics Division.

The traditional reporting of case opening and closing data will continue, but new fields from the actual docketing event will also be transmitted.

## **New Reporting Requirements**

## This list is an example of the variety of information being gathered

- Filing Fees
- Fee Waivers
- Assets
- Amended plans and orders approving plans
- Chapter 11 Trustee activity
- Amounts of Dischargeable and Nondischargeable Debts

- Transfer cases
- Appeals
- Rent Deposits
- Damages under Rule 9011
- Reaffirmation Agreements

## Some event specific data is extracted through CM/ECF docket events

- Filed date
- Role of filer
- Dollar amounts

- Event frequency
- Order actions
- Hearing locations

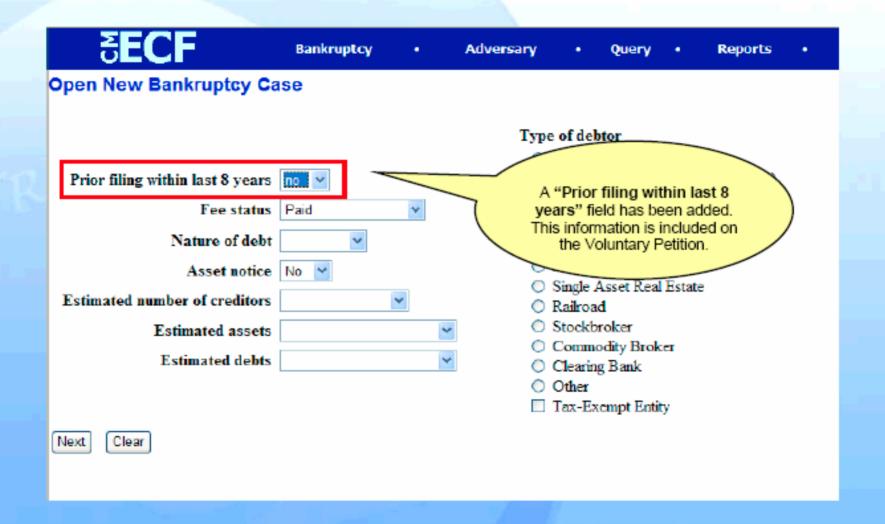
## Contested Matters are actions that have the potential to raise objections and hearings

 Data concerning these matters are not reported until they are resolved.

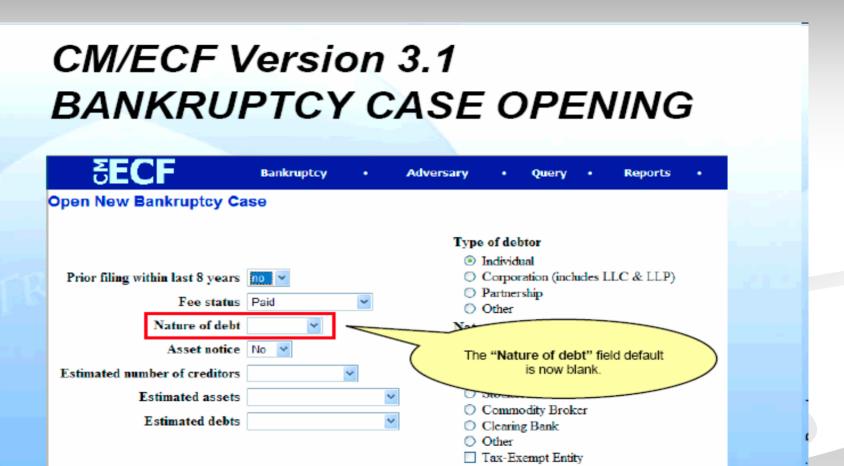
Includes all related events, hearings, answers, etc.

## Bankruptcy Case Opening

The following screens illustrate changes to "Opening New Bankruptcy Cases" and information that will be reported.



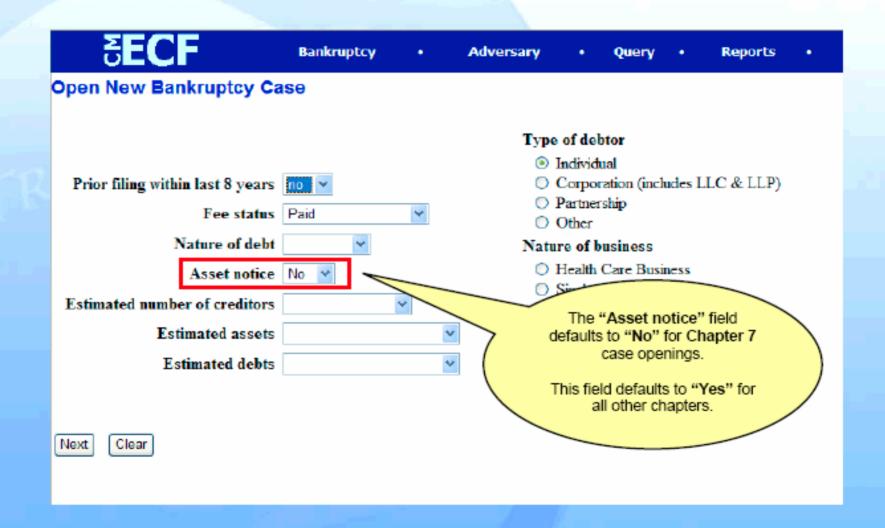
## The "Nature of Debt" field now allows you to choose "business" or "consumer"

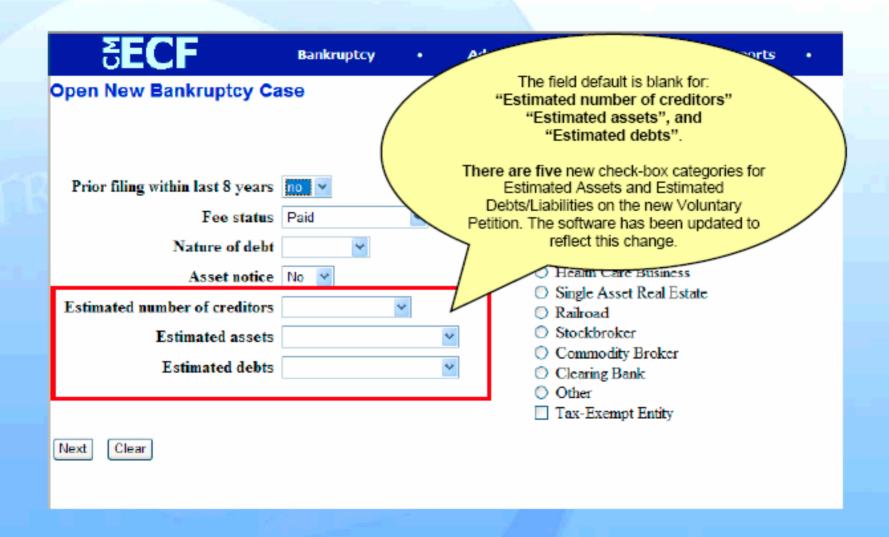


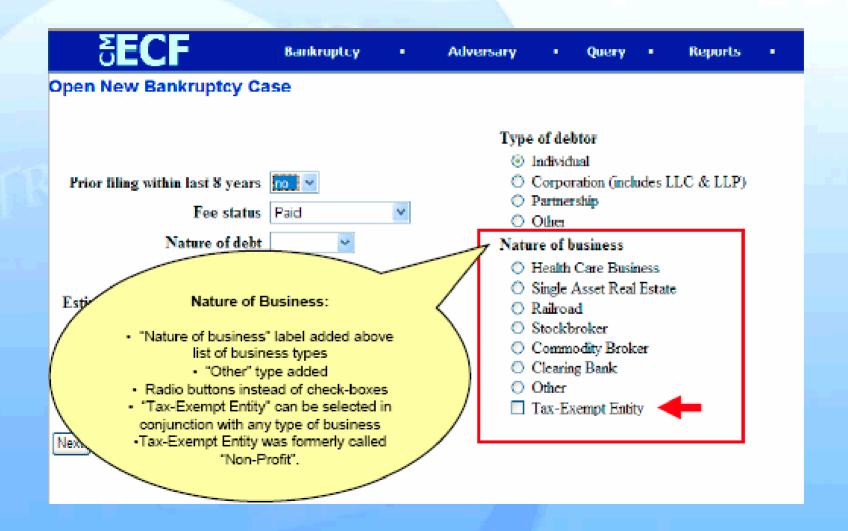
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Next

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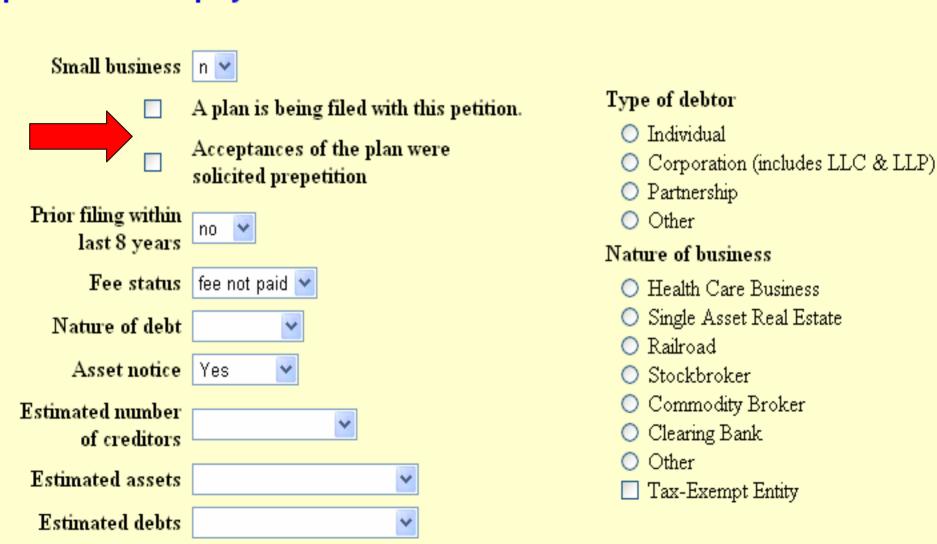






## Two new options for the Chapter 11 plan allow you to indicate if the plan is included with the petition and if it is a prepackaged (pre-approved) plan

#### Open New Bankruptcy Case



### **CASE OPENING STATISTICS**

Bankruptcy case opening screens have been changed to reflect new statistical requirements.

The first data screen will display the option of Foreign Main Proceeding or Foreign Non-Main Proceeding if the filer is filing under Chapter 15.

The Chapter 15 designation selection is also in the revised Voluntary Petition. This selection will not appear for other chapters.

## Official Form 6

Omak Form	6 - Summary (Fires)	
	United State	s Bankruptcy Court District Of
lane	P. W.	Case No.
	Debter	Charter

#### SUMMARY OF SCHEDULES

Indicate as to each achebite whether that exhaults is attached and state the number of pages in each. Report the state from Schedules A, B, D, E, F, E, and J is the boson provided. Add the amounts from Schedules A and it to determine the total amount of the debter's meets. Add the amounts of all chains from Schedules D, E, and F to determine the total amount of the debter's liabilities. Individual debters also must complete the "Statedowl Summary of Cortain Liabilities and Rathest Dura" if they file a constant of super 7, 11, or 13.

NAME OF SCHEDULE	ATTACHED (EES/NO)	NO. OF SHREETS	ASSETS	LIABILITIES	отнев:
A - Bad Property			:		
B - Present Property			1		
C - Property Claimed as Econopi					
D - Creditors Helding Sentent Circus				:	
E - Confines Holding Unescared Sciently China (Total of China on Scholade E)				•	
F - Creibers Helding Theorem i Straphisely Cleans				:	
0 - Erondory Contracts and Unsupport Learn					
E - Codelvora					
I - Current Summe of Suffering Delenigo					:
I - Cornel Depositions of Individual Debuggs					:
TO	TAL		:	:	
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Official Form 6 - Statistical Summary (10/96)

#### United States Bankruptcy Court

		1.490	30. Ct	
la re			Case No.	
	Debter			
			Charter	

#### STATISTICAL SUMMARY OF CERTAIN LIABILITIES AND RELATED DATA (28 U.S.C. § 159)

If you are an individual dictor whose data on primarily consumer data, as defined in § 161(6) of the Bankraptay Chds (11 U.S.C. § 160(6)), filing a case under chapter 7, 11 or 13, you must report all information requested below.

Check this box if you are an individual dattor whose data are NOT primarily consumer data. You are not required to report any information here.

This information is for statistical purposes only under 28 U.S.C. § 159.

Summarize the following types of liabilities, as reported in the Schedules, and total them.

Type of Link@ty	Amount
Dements Support Obligations (from Schedule E)	1
Taxon and Certain Other Debts Owed to Governmental Units (Dom Schedule II) (whether dispeted or undisputed)	3
Chairus for Death or Fernanal Injury While Debur Was Intuzioated (from Schedule II)	3
Studen Loan Obligations (from Schedule F)	1
Duments Support, Separation Agreement, and Divorce Decree Obligations Not Reported on Schedule E	\$
Obligations to Proxion or Profit-Sturing, and Other Stimber Obligations (Sturn Schedule F)	\$
TOTAL	1

#### State the following:

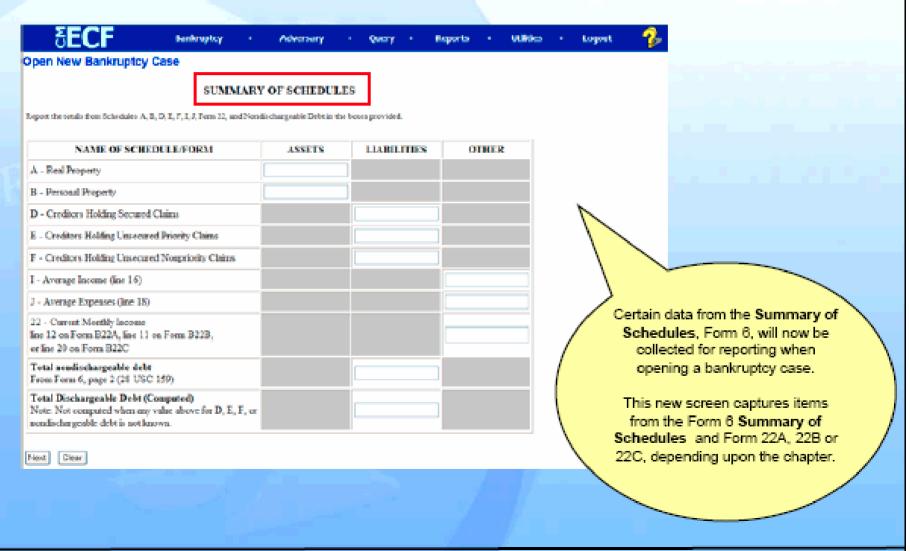
Average Income (from Schedule I, Line 16)	\$
Average Exposures (From Schedule J, Line 18)	8
Current Monthly Income (from Form 22A Line 12; GR, Form 220 Line 11: GR, Form 21C Line 20)	1

#### State the following:

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	\$
	\$
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## O-SDSD Training Bra

### CM/ECF Version 3.1 BANKRUPTCY CASE OPENING SUMMARY OF SCHEDULES



## J-SUSU TRAINING BI

### CM/ECF Version 3.1 BANKRUPTCY CASE OPENING SUMMARY OF SCHEDULES

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3 - Personal Reports			5		
C- Property-Clinicald in Groups					
D - Condition Halding Instituted Chains					
E- Creates String Unecoded Notify Older Created Charmon Markin By				3	
F - Creation Harding Comment Variation in Change				3	
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This is the Official Form 6, Summary of Schedules highlighting the items that should be transferred to CM/ECF case opening.



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#### Open New Bankruptcy Case

#### SUMMARY OF SCHEDULES

Report the totals from Schedules A. B. D. E. F. I. J. Form 22, and Nondischargeable Debt in the boxes provided.

NAME OF SCHEDULE/FORM	ASSETS	LIABILITIES	OTHER
A - Real Property			
B - Personal Property			
D - Creditors Holding Secured Claims			
E - Creditors Holding Unsecured Priority Claims			
F - Creditors Holding Unsecured Nonpriority Claims			
I - Average Income (line 16)			
J - Average Expenses (line 18)			
22 - Current Monthly Income line 12 on Form B22A, line 11 on Form B22B, or line 20 on Form B22C			
Total nondischargeable debt From Form 6, page 2 (28 USC 159)			
Total Dischargeable Debt (Computed) Note: Not computed when any value above for D, E, F, or nondischargeable debt is not known.			

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Data for **Current Monthly** Income is taken from Form 22A. 22B or 22C, depending upon the chapter of the case.



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#### Open New Bankruptcy Case

#### SUMMARY OF SCHEDULES

Report the totals from Schedules A, B, D, E, F, I, J, Form 22, and Nondischargeable Debt in the boxes provided.

NAME OF SCHEDULE/FORM	ASSETS	LIABILITIES	OTHER
A - Real Property			
B - Personal Property			
D - Creditors Holding Secured Claims			
E - Creditors Holding Unsecured Priority Claims			
F - Creditors Holding Unsecured Nonpriority Claims			
I - Average Income (line 16)			
J - Average Expenses (line 18)			
22 - Current Monthly Income line 12 on Form B22A, line 11 on Form B22B, or line 20 on Form B22C			
Total nondischargeable debt From Form 6, page 2 (28 USC 159)			
Total Dischargeable Debt (Computed) Note: Not computed when any value above for D, E, F, or nondischargeable debt is not known.			

Next

Clear

Next

Clear

NAME OF SCHEDULE/FORM	ASSETS	LIABILITIES	OTHER
A - Real Property			
B - Personal Property			The value for
D - Creditors Holding Secured Claims			Total
E - Creditors Holding Unsecured Priority Claims			ondischargeable
F - Creditors Holding Unsecured Nonpriority Claims		d	ebt is taken fron page 2 of the
I - Average Income (line 16)			<b>Summary of</b>
J - Average Expenses (line 18)			Schedules
22 - Current Monthly Income line 12 on Form B22A, line 11 on Form B22B, or line 20 on Form B22C			
Total nondischargeable debt From Form 6, page 2 (28 USC 159)			
Total Dischargeable Debt (Computed) Note: Not computed when any value above for D, E, F, or nondischargeable debt is not known.			
			,

## CM/ECF Version 3.1 BANKRUPTCY CASE OPENING STATISTICAL SUMMARY OF LIABILITIES

Official Form 6 - Statistical Summary (10/06)					
Ur	nited States Bankruptcy Court  District Of				
In re Debtor	, Case No				
Dettor	Chapter	-			

#### STATISTICAL SUMMARY OF CERTAIN LIABILITIES AND RELATED DATA (28 U.S.C. § 159

If you are an individual debtor whose debts are primarily consumer debts, as defined in § 101(8) of the Bankruptcy Code (11 U.S.C § 101(8)), filing a case under chapter 7, 11 or 13, you must report all information requested below.

Check this box if you are an individual debtor whose debts are NOT primarily consumer debts. You are not required to report an information here.

This information is for statistical purposes only under 28 U.S.C. § 159

Summarize the following types of liabilities, as reported in the Schedules, and total them

Type of Liability	Amount
Domestic Support Obligations (from Schedule E)	\$
Taxes and Certain Other Debts Owed to Governmental Units (from Schedule E) (whether disputed or undisputed)	S
Claims for Death or Personal Injury While Debtor Was Intoxicated (from Schedule E)	S
Student Loan Obligations (from Schedule F)	S
Domestic Support, Separation Agreement, and Divorce Decree Obligations Not Reported on Schedule E	S
Obligations to Pension or Profit-Sharing, and Other Similar Obligations (from Schedule F)	S
TOTAL	S

#### State the following:

Average Income (from Schedule I, Line 16)	S
Average Expenses (from Schedule J, Line 18)	S
Current Mouthly Income (from Form 22A Line 12; OR, Form 22B Line 11: OR, Form 22C Line 20).	S

#### State the following:

Total from Schedule D, "UNSECURED PORTION, IF ANY" column	\$
Total from Schedule E, "AMOUNT ENTITLED TO PRIORITY" column.	\$
3. Total from Schedule E, "AMOUNT NOT ENTITLED TO PRIORITY, IF ANY" column	\$
4. Total from Schedule F	\$
5. Total of non-priority unsecured debt (sum of 1, 3, and 4)	\$

This is Page 2 of the Summary of Schedules, the "Statistical Summary of Certain Liabilities and Related Data (28 U.S. C. Sec 159)"

Liability figures should be entered here. The total of the Types of Liability amounts should be entered online in the appropriate fields on the first Summary of Schedules screen.

## **Bankruptcy Case Opening Summary of Schedules**

- If the information is not available at case filing, each schedule must be submitted and docketed separately after the case is opened.
- There are specific events for each schedule and form, including the summary of schedules.
- The amount entered will overwrite any previous value. It will not add the new amount to the previous value.

- The Summary of Schedules event:
  - 1. Will display the new summary of schedules screen.
  - 2. Will display values previously entered at case opening.
  - 3. Allow you to change dollar amounts.
- Entering data on the Summary of Schedules screen has the same effect as docketing the event separately.

## Docketing Schedules Separately

## Miscellaneous: 3-06-00026 CONRAD HURT Type: bk Chapter: 7 v Office: 3 (Nashville)

Is this an Amended Schedule D? Select [Yes or No].



Assets: n

Next

Clear

### If your answer is "No", it will prompt a text box to fill in a total that will be reported as statistical data.

Miscellaneous:		
3-06-00026 CONRAD HURT Type: bk Assets: n	Chapter: 7 v	Office: 3 (Nashville)
Enter Secured Claims Total:		
Next Clear		

If your answer is "Yes", it will prompt a screen to select for a method of payment before asking you for an amount that will be reported as statistical data. The next screen will ask for the claims total.

Miscellaneous:								
3-06-00026 CONRAD HURT								
Type: bk	Chapter: 7 v	Office: 3 (Nashville)						
Assets: n								
Selecting <b>y</b> to Pay By Credit Card r	equires payment to be	made in FULL, online via the internet.						
CREDIT CARDS ARE NOT ACC	EPTED OVER THE	COUNTER IN THE CLERKS OFFICE.						
Opting to pay by Credit Card mean business day and must be paid in FU		ailable for payment online, no later than close of the next						
Will the \$26 fee for this filing be pai	d in FULL, by online	via the INTERNET?						
SELECT [Yes or No] for REQUE:	ST for Credit Card pay	ment below.						
~								
Next Clear								

## ADVERSARY CASE **OPENING**

## There are new "two digit" Natures of Suit Codes.

Some categories are broken out in more specific detail.

These codes will now appear on the revised Form 104 Adversary Cover Sheet.

## Revised Form 104 Adversary Proceeding Cover Sheet

PORM 104 (10/96)

ADVERSARY PROCEEDING COVER SI (Instructions on Revense)	HEET	ADVERSARY PROCEEDING NUMBER (Cost Use Ody)				
PLAINTIFFS	DEFENDANTS					
ATTORNEYS (Firm Nurse, Address, and Telephone No.)	ATTORNEYS (ITERANI)					
PARTY (Check One Box Only)  O Deltor O U.S. Trustes/Suskrapicy Admin  O Coeffice O Other  O Trustee	PARTY (Check Cas Box Only)  D Debter (3 U.S. Trestee-Backrapicy Admin C Creditor (3 Other To Trestee					
CAUSE OF ACTION (WRITE ABRIEF STATEMENT OF CAL	DE OF ACTION, B	OCLUDING ALL U.S. STATUTES INVOLVED)				
NATURI (Maniferrup to fire (II) but as stanking with lead mass of union of	OF SUIT	or as 2, crossed observative conserva 2, etc.)				
FEEF 784(5) - Enteroring of Manage Property	61 Ois degrable   62 Ois degrable   63 Ois degrable   64 Ois degrable   65 Ois deg	reactive Euled ind - release attenues of step ind - release attenues of step of continues of Claim or Settornel or of Claim or Settornel or of Claim or Settornel				
$\odot$ Check if this case involves a substantive issue of state law	D Check if this	is asserted to be a class action under FRCP 23				
Check if a jury trial is demanded in complaint     Other Relief Sought	Demand 5					
Anna Salata Applica						

#### PORM 104 (10/06), Page 2

NAME OF DEBTOR			BAS	RESTRICT CASE NO.		
DISTRICT IN WINCH CASE IS PROVIDED.  DIVERSIAL OFFICE				NAME OF JUDGE		
	RELATED	ADVERSARY PROCEE	DING (IF.	ANY)		
PLAINTEF	DEFENDA	NT	ADVERS	ARY PROCEEDING NO.		
DISTRICT IN WIRCH ADVI	ERSARY IS PENDING	DIVERCINAL OFFICE		NAME OF JUDGE		
SIGNATURE OF ATTORNO  DATE		ME OF ATTORNEY (OR.PL	AD(TIFF)			

#### INSTRUCTIONS

The filing of a barkruptcy case creates an "estate" under the jurisdiction of the barkruptcy court which consists of all of the property of the debtor, wherever that property is located. Because the barkruptcy estate is so extensive and the jurisdiction of the court so broad, there may be lawsuits over the property or property rights of the called an above the coording the debtor's discharge. If such a lawsuit is filed in a barkruptcy court, it is called an adversary proceeding.

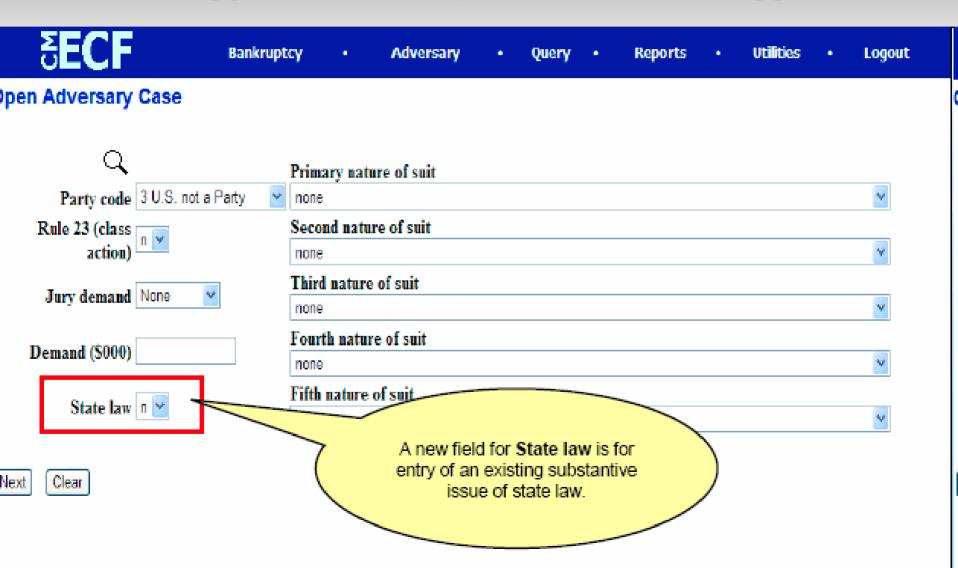
A party filing an adversary proceeding must also must complete and file Form 104, the Adversary Proceeding Cover Sheet, if it is required by the court. In some counts, the cover sheet is not required when the adversary proceeding is filed electronically through the court's Class Management Electronic Class Files (CM/ECF) system. (CM/ECF captures the information on Form 104 as part of the filing process.) When completed, the cover sheet summarizes basic information on the adversary proceeding. The clark of ocurt needs the information to process the adversary proceeding and prepair required statistical reports on court activity.

The cover sheet and the information contained on it do not replace or supplement the filling and service of pleadings or other papers as required by law, the Bankuptey Rules, or the local rules of court. The cover sheet, which is beguly self-explanatory, must be completed by the plaintiff attempt (or by the plaintiff if the plaintiff is not represented by an attempt). A separate cover sheet must be submitted to the client for each complaint filled.

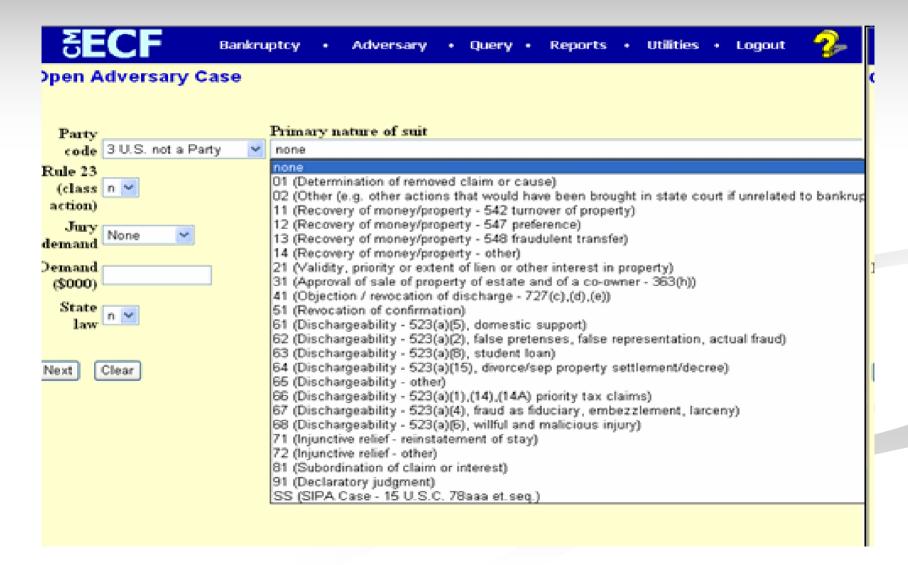
Parties. Give the names of the parties to the adversary proceeding exactly as they appear on the complaint. Give the names and addresses of the attenues if known.

Signature. This cover sheet must be signed by the atterney of record in the box on the second page of the form. If the plaintiff is represented by a law firm, a member of the firm must sign. If the plaintiff is pro-se, that is, not presented by an atterney, the plaintiff must sign.

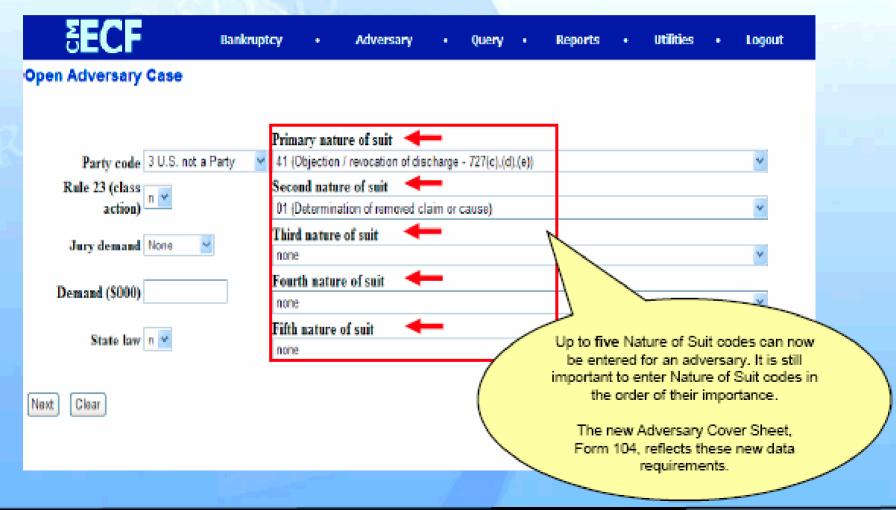
### CM/ECF Version 3.1 ADVERSARY CASE OPENING NEW FIELD FOR STATE LAW



## New "Two Digit" Codes



### CM/ECF Version 3.1 ADVERSARY CASE OPENING MULTIPLE NATURES OF SUIT



### CM/ECF Version 3.1 ADVERSARY CASE OPEINING ROLE IN BANKRUPTCY CASE

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aintiff Infor											
aurie Brantl	ey SSN:	ssx-sx-1234									
Office			Address 1	7551 Shal	imar						
Address 2	Unit 4-B		Address 3								
City	Alamo Heig	hts	State	TX	Zip 78209						
County	Bexar	Y	Country	,							
Phone	210-555-12	34	Fax	:							
E-mail		<u> </u>									
Party text											
de in Bank	ruptcy Ca:	se									
Attomey	Alias	Creditor Debtor ar Other/N Trustee	ot Applicable	nistrator		n: banki	ow reflec ruptcy c Plaintiff	t their ase. 1 and D	tiff party reco role in the Therefore a Defendant In required.	lead new field	
	K	<u> </u>							Cover Sheet ew requirem		)4

## This concludes our presentation.

## You may find more helpful information by going to our TNMB website:

http://www2.tnmb.uscourts.gov/

and

In CM/ECF/Bankruptcy, click on:

FYI Version 3.1

# For questions or concerns regarding CM/ECF Version 3.1, you may contact our help desk at 736-5584

Thank you